

**Blessed Sacrament Parent Collaborative  
Open School Meeting 9/23/2021  
Minutes**

**Administration:** Dustin Demers, Nancy Carroll, Melissa Dugas

**Parent Collaborative Leadership:** Jane Archbold (Chair), Angela Neufeld (Vice-Chair), Gail Carchedi (Treasurer), Diane Nealon (Secretary), Alexis Landry (Fundraising), Jen Hague (Volunteer Coordinator)

This meeting was held on Zoom and was recorded. The recording was mailed out to the community on 9/23/2021 by Mr. Demers. Slides of the meeting topics discussed were mailed out along with these minutes on 9/24/2021. These minutes reflect discussions not captured in the slides.

- Opening prayer
  - Prayer of St. Francis, Led by Mrs. Nancy Carroll
- Opening remarks from Mr. Demers/Mrs. Carroll
  - Welcome and gratitude to the parents of Blessed Sacrament
  - Overview of the role of Parent Collaborative (PC)
  - Description of service hours requested from parents every year (in a non-pandemic year, 15, at a rate of \$30/hr)
  - The school charges a \$450 fee to parents at the start of their child's enrollment at Blessed Sacrament. This fee is held in escrow, and parents "work it off" through service hours.
  - Once the minimum number of service hours are met, the fee rolls over into the next academic year
  - This year, due to the pandemic and limitations on available volunteer opportunities, the minimum number of service hours required is 5
  - Any parent with a concern about their ability to meet this minimum is encouraged to contact Mr. Demers
- Introduction to the PC – Jane Archbold
  - Current members of the Parent Collaborative introduced themselves and described their roles
- Plans for 2021-2022 school year - Jane Archbold
- Committees and service hour opportunities – Jane Archbold
  - In addition to the committees and opportunities listed on the slide, Jane noted that Rob Hall was looking for volunteers to help with the electronics recycling event this weekend. The sign-up link is [here](#)
  - The Ever So Humble Pie company is offering to donate proceeds from pie sales to Blessed Sacrament again this year. The sign up form is [here](#).
- Targeted Events & Important Dates
  - This slide had an error for the Golf tournament date – the tournament is October 4
  - The PC will hold monthly meetings going forward and will announce the schedule soon
- Financial Update – Gail Carchedi
  - See slide for details on PC fundraising efforts last year
  - Melissa Deutsch noted that the Used Uniform Closet generated \$2,798 last year. This year, they have already raised \$1,300
- Update from Enrichment Coordinator – Kerri Anastos
  - Many enrichment opportunities could be virtual again this year
- Update from Coach P
  - Parent volunteers needed for the athletic offerings described on the slide
- Update from Advancement – Melissa Dugas
  - Parent volunteers needed for the Gala and other advancement events

- Open Forum and comments – live Q&A, written questions moderated through chat by Diane Nealon
  - A parent raised a concern about the cost for uniform skirts for girls.
    - Mr. Demers will evaluate
  - Lynn Bongette noted that Blessed Sacrament participates in the Box Tops program, digitally. Instructions are online, [here](#).
  - A parent asked if the Christmas Bazaar was happening this year
    - Jane Archbold responded we are not able to host the bazaar due to the pandemic, but that a Christmas Event will be hosted by the PC
  - A parent asked if lunch/recess volunteers are still needed
    - Mr. Demers responded not at this time, due to the pandemic
  - A parent asked if BSS participates in Amazon Smiles donations
    - Melissa Dugas responded that BSS does participate in this program. The instructions are on the school website, [here](#).